West Swindon Parish Council

Outline Projects Action Plan 2025/26

West Swindon Parish Council will publish an action plan annually in May. The Plan will be funded from the budget which is set in January and which includes project expenditure for the forthcoming year. Priorities in the plan will reflect matters raised by members of the public during the Annual Parish Council Meeting and other public meetings. West Swindon Parish Council will continually review the action plan on a quarterly basis, and will add any matters as required through the year. The Parish Council will also formulate a Strategic Plan to guide decision making and planning longer term.

Item no.	Action	Outcome	Budget	Responsible body and partners	Timescales	Progress/Comments			
Reside	Resident Engagement & Communication								
1	Website & Communication	-Residents can self serve key information about the Council. -Residents can access contact details and report concerns	£1000	Council/Parish Team -Engagement Officer/Support Officer	Website is launched. Revisions continue.	Establish a Community Events calendar. Establish self service for volunteers. Establish self service for allotment holders.			
2	Quarterly e-Newsletter	Residents feel informed about the work of the Parish	Focus on e- distribution	Council/Parish Team - Engagement Officer/Support Officer	Newsletter distributed by the end date of each bi monthly period	Newsletter drafted. Circulation planned Q1 31/05/2025. Improve promotion and sign up options.			
3	Parish Noticeboards	Residents can view key information	None – repair and replace as required	Council/Parish Team - Engagement Officer/Support Officer	Noticeboards update monthly.	Boards updated at intervals. Improve information and layout presentation.			
4	Parish Grants (criteria established)	Residents and small groups can access small funds for local projects	£10,000 per annum	Parish Team to promote and administer the scheme. Decisions through report at Council.	Grant deadlines end of May/Sept Scheme advertised	Grants distributed. Monitoring ongoing. Publicity ongoing. Invite recipients to update at public meetings.			

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5.	West Swindon Anniversary	To create engagement between residents in celebration of key anniversary moments in the Parish	£10,000 total for engagement	Engagement Officer & local organisations/busines ses	June 2025 onwards	Create a calendar of key dates with events
6.	Street Art/Murals	Residents feel that their area is improved	£5,000	Engagement Officer & local organisations/busines ses	Ongoing	Work to grow the number of murals across the Parish. Parish team continues to work creatively on sculpture pieces.
7.	Graffiti Wall	Street artists have a place for tags/art and residents see less graffiti in the area	Already budgeted - fencing	Parish Team	Ongoing – subject to good ground conditions	Parish team to create hoardings for graffiti/street art at Rivermead open space
7.	Defibrillators	West Swindon Parish residents have access to 24 hour AED devices	£5,000	Engagement Officer	Ongoing	Review and action the addition of defibrillators in key parts of the Parish
8.	Village Centre Celebrations	Residents enjoy their village centre spaces	£15,000	Parish Team	Ongoing	Parish Team continue to create events and celebrations in village centre locations e.g. Christmas, lights,
9.	Provision for young people	Young people feel they have places to go and they feel safe	£15,000	Engagement Officer/local organisations e.g. ATB/Link Centre	Ongoing	Weekly ATB sessions up and running. Links with Link Centre to be established further.

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Ground	Grounds Maintenance/Amenities								
10.	Grounds maintenance service delivery	Residents receive a good quality grounds maintenance programme	Primary expenditure of the Precept	Ongoing review of service standards for West Swindon on grounds maintenance programme Village centre maintenance agreed	Standards agreed seasonally by Planning, Leisure & Environment Committee annually Ongoing improvements to be determined.	Ongoing Roadsweeper service deployed. Tranquility Remembrance garden planned for Corton Cresc. Installation Summer 2025			
6	Vehicle programme	Parish reviews lease and purchase of vehicles	£20,000	Acquisition of existing vehicles underway.	Ongoing	Two new electric vans purchased. 4 existing diesel vans to be purchased. 1 UTV purchased.			
7	Play area refurbishment programme	Play areas in West Swindon are maintained to a quality standard	c. £100,000	Parish Team conduct inspection and maintenance programme	Annual programme to be confirmed through a new Play Working Party	Shaw Ridge tender process underway. Play working party to be formed.			
8	Community enhancements	Residents feel they have a good service from the Parish that enhances the local environment	c. £12,000 Planting, bins, benches	Parish Team	Status reported bi- monthly to Committee	Ongoing Village Centre and roadside planter updates and improvements.			
9.	Community Assets	Community buildings and assets are secured and managed for the benefit of West Swindon residents	Tbc.	Swindon Borough Council/additional partners	Awaiting progress from Swindon BC	Ongoing Review and seek options for additional allotments.			