WEST SWINDON PARISH COUNCIL

Dear Councillors

19 November 2025

You are formally summoned to attend a meeting of the
COMMUNITY & LEISURE COMMITTEE
to be held on **MONDAY 24th NOVEMBER 2025** at **6.00 pm**
at: Unit 25 Westmead Ind Estate, Westlea, SN5 7YT
Online via Teams – see details below

AGENDA

Public Questions, Comments or Representations (20 mins)
If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. Apologies & Declarations of Interest/Applications for Dispensation

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18th August 2025.

2. Play area Update

To receive a verbal update on play area installation at Shaw Ridge

3. Engagement Report

For information: to receive an update on Parish Council engagement for November and December 2025 (copy attached)

4. Christmas Updates Report

For information: to receive a verbal update on Parish Council Christmas plans for December 2025

5. Volunteering Updates Report

For information: to receive a verbal update on Parish Council volunteering

Date of next meeting: **Monday 15th December 2025** West Swindon Parish Office

Council Members:

- Cllr Junab Ali
- Cllr Peter Bates
- Cllr Mustafa Dayan
- Cllr Mustafa Ertas
- Cllr Suresh Gattapur
- Cllr Leon Grother
- Cllr Rose Llewellyn
- Cllr Tim Makofu
- Cllr Graham Philpot (Chair)
- Cllr Trish Philpot
- Cllr Nandini Singh
- Cllr Andrew Swinyard
- Cllr Caryl Sydney Smith
- Cllr Keith Williams
- Cllr Sean Wilson

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:
The Parish Committee meetings are open to the public at the address above. Please use what.3.words to locate us – follow.good.soak as the postcode is generic with other addresses.

Each meeting includes public question time at the start of the meeting. For most meetings, there is the option to attend or observe a meeting virtually. Please let us know if you would like to use this option so that we can check and advise you accordingly. If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf. **Please contact the clerk before midday on the meeting date: clerk@westswindon-pc.gov.uk**
For online access, you need to open the link below to access a Microsoft Teams invitation: You may need to download Teams – there is a link below to do this.

Microsoft Teams Need help?
Join the meeting now
Meeting ID: 312 432 938 197 5
Passcode: au2gq6jo

West Swindon Parish Office: office@westswindon-pc.gov.uk Tel: 01793 299399