

## **WEST SWINDON PARISH COUNCIL**

Minutes of the  
**FULL COUNCIL**  
held on **Monday 28<sup>th</sup> April 2025 at 18.30 pm**  
**Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT**

### **Present:**

Cllr Peter Bates  
Cllr Mustafa Dayan  
Cllr Mustafa Ertas  
Cllr Suresh Gattapur  
Cllr Rose Llewellyn (Chair)  
Cllr Graham Philpot  
Cllr Trish Philpot  
Cllr Nandini Singh  
Cllr Caryl Sydney Smith

**Officers:** Paula Harrison (Clerk)

**Public:** Two

### **Public Questions:**

A resident asked if the Parish Council were planning to contribute funds to a town centre initiative such as Paintfest.

*The Chair advised that this would be discussed as part of the Agenda item (5).*

Meeting start 6.40 pm

### **239. Apologies & Applications for Dispensation**

Apologies: Cllrs Ali, Makofu, Grother, Singh, Swinyard, Wilson

Applications for dispensation as required by the Code of Conduct adopted by the Parish Council on 20 May 2024: None

### **240. Minutes of the last Meeting**

**RESOLVED** that the minutes of the Full Council meeting on Monday 17 March 2025 be adopted and approved.

### **241. Minutes of the Finance & Staffing Committee**

- a. **RESOLVED** that Recommendation (Minute 220) that the Council approves retrospectively 47 payments totalling £81,056 for February 2025 be approved.
- b. **RESOLVED** that Minutes from the last Finance & Staffing Committee meeting, held on Monday 17 March 2025 be adopted and approved.

### **242. Services Report**

Councillors received a report setting out a summary of activity from the Parish Team, a copy of which appears as **Appendix A** in the Minute Book. Councillors noted the report. The Parish Manager outlined the projects and progress of the team to date. Councillors queried the team's availability for pavement weed control and it was agreed that a full update would be taken to the next Council meeting on 19<sup>th</sup> May. An issue regarding Japanese knotweed was noted. The Parish Manager was instructed to make contact with the land owner in the first instance and bring an update to a future meeting. Councillors discussed the idea of a mascot and suggested it would be a project for the new engagement officer to lead.

**243. Paintfest Invitation**

Councillors received an email communication inviting the Council to get involved in Paintfest, a copy of which appears as **Appendix B** in the Minute Book. Councillors noted that the festival was primarily town centre focused and on that basis, sponsorship was not viable. It was noted that the next murals being developed by the Parish Council could connect/link with the Paintfest event, and would be a focus for the new engagement officer.

**244. Swindon Partner Forum**

The Parish Manager referred to a communication from Swindon Borough Council already circulated proposing the creation of a partner forum for public sector organisations. Councillors discussed the merits of this.

**RESOLVED** that the Chair and Clerk attend the inaugural meeting on 14<sup>th</sup> May 2025 and report back to a future meeting.

7.01 pm

**245. Admission of Public and Press**

Resolved in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Review of premises report.

**246. Depot Leasing Report**

The Parish Manager circulated a report from Projekt Property commissioned by the Parish Council to assess alternative spaces for a depot and the market rent. A copy appears as **Appendix C** in the Minute Book. The findings of the Projekt Property report were noted.

**RESOLVED** that the Parish Manager be instructed to progress the current depot arrangement at Westmead Industrial Estate in accordance with the details contained in the report.

Meeting closed 7.12 pm

Signed: .....

Chair, Full Council

Date: .....

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