

WEST SWINDON PARISH COUNCIL

Minutes of the FULL COUNCIL

held on 18th August 2025 at 6pm

Unit 25, Westmead Industrial Estate. Swindon, SN5 7YT

Present:

Cllr Junab Ali
Cllr Peter Bates
Cllr Rose Llewellyn (Chair)
Cllr Graham Philpot
Cllr Trish Philpot
Cllr Nandini Singh
Cllr Andrew Swinyard
Cllr Carol Sydney-Smith

Officers: Paula Harrison (Clerk), Jacqui Jones (Deputy Clerk)

Public: 5

Public Questions: One question was raised

A resident questioned asked about public rights of way between Great Western Way and Westmead Industrial Estate.

The Clerk confirmed that a right of way follows behind the Council building through to Shaw Forest park however a fence has been erected preventing access. The Rights of Way Officer at Swindon Borough Council has been informed.

Meeting start: 6.05 pm

75. Apologies & Applications for Dispensation

Apologies: Cllrs Dayan, Ertas, Gattapur, Grother, and Wilson.

Applications for dispensation as required by the Code of Conduct adopted by the Parish Council on 19th May 2025: None received.

76. Minutes of Last Meeting

RESOLVED that the minutes of the Full Council meeting on 21st July 2025 be adopted and approved. Cllr Ali abstained.

77. Revised Code of Coduct 2025

Council received a new version of Swindon Borough Council's Code of Conduct for consideration and adoption, a copy of which appears in the Minute Book as **Appendix A**.

RESOLVED to adopt Swindon Borough Council's Code of Conduct 2025. Cllr G Philpot abstained.

78. Peatmoor Angling Club Grant Application

Councillors received a grant application from Peatmoor Angling Club, a copy appears as **Appendix B** in the Minute Book. It was noted that this was being considered outside of the formal grants round as it was time dependent. The application sought funding for £3,000 for a specialist company to conduct weed removal from the lake. Councillors considered the application and queried the longevity of the investment and agreed that the environmental impact and/or benefits were not clear. Cllr T Philpot proposed that it be considered as a one off investment but did not receive a seconder.

RESOLVED that the grant application for £3000 from Peatmoor Angling Club for weed removal is not approved.

79. Services Report

Councillors received a report setting out a summary of activity. A copy of this appears as **Appendix C** in the Minute Book. Councillors noted the report. The Clerk outlined the projects and progress of the team.

80. Payments Report

Councillors received a report, a copy of which appears as **Appendix B**, detailing the following payments:

Payee Name	£ VAT	£ Total	Transaction Detail
Fuel Genie	£14.29	£85.74	<i>Fuel</i>
Lex Autolease	£198.93	£1,193.60	<i>Vehicle Lease</i>
O2 Telefonica	£22.59	£135.55	<i>Telephone Costs</i>
Three (H3G)	£4.18	£25.08	<i>Broadband Charges</i>
Lyreco UK Ltd	£16.71	£100.25	<i>Stationery</i>
Work Nest Ltd	£110.94	£665.64	<i>Youmanage Premier</i>
Robinson Grace HR	£86.00	£516.00	<i>HR Support</i>
Lister Wilder Ltd	£2.83	£16.98	<i>Machine Maintenance</i>
GB Sport & Leisure	£48.40	£290.40	<i>Play Maintenance</i>
ABC Signs and Designs		£125.00	<i>Signs</i>
Pirtek Swindon	£1.46	£8.76	<i>Service Delivery</i>
Mid Solutions	£6.07	£36.45	<i>Photocopier Charges</i>
Truston Security Services	£6.20	£37.20	<i>Depot Security</i>
GA Plant Hire	£12.75	£76.50	<i>Service Delivery</i>
B and Q Trade Point	£25.08	£150.50	<i>Small Projects</i>
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Bristol City Council	£329.99	£1,979.94	<i>Floral Planting</i>
Clemas & Co Ltd	£31.00	£186.00	<i>Machine Maintenance</i>
Screwfix	£23.26	£139.55	<i>Service Delivery</i>
Barclays		£22.51	<i>Barclays</i>
Abax UK Ltd	£38.70	£232.20	<i>Software - Triplog</i>
Fuel Genie	£26.43	£158.58	<i>Fuel</i>

Beesleys Tools	£8.20	£49.20	<i>Service Delivery</i>
GHS (UK) Ltd	£3.97	£23.84	<i>Telephone Charges</i>
Brewers	£39.60	£237.62	<i>Paint for Murals</i>
West Swindon Project		£2,371.00	<i>Grant remainder</i>
Starbucks	£1.24	£7.42	<i>Engagement Meeting</i>
Swindon Bearings SBL	£2.40	£14.40	<i>Machinery Maintenance</i>
Wessex Fleet	£13.00	£78.00	<i>Vehicle Maintenance</i>
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Octopus Energy	£72.81	£480.03	<i>Electricity /Gas</i>
HMRC Cumberland		£14179.16	<i>PAYE/National Insurance</i>
Wiltshire Pension Fund		£7537.31	<i>Wiltshire Pension</i>
Fuel Genie	£14.48	£87.38	<i>Fuel</i>
Nest Pension Scheme		£5113.11	<i>Nest Pension Scheme</i>
Everflow Water		£158.44	<i>Water Charges</i>
BEST Be a Better You		£1600.00	<i>Grant for Summer</i>
Michaels Work Wear		£28.97	<i>Clothing/PPE</i>
GB Sport & Leisure	£123.20	£740.40	<i>Play Maintenance</i>
GCP Window Cleaning		£60.00	<i>Depot Maintenance</i>
Staff Team Salaries		£37220.42	<i>Salaries</i>
Lex Autolease	£48.00	£288.00	<i>Vehicle Lease Costs</i>
O2 Telefonica	£22.59	£135.55	<i>Phone Charges</i>
Fuel Genie	£13.62	£81.73	<i>Fuel</i>
	£1406.79	£78158.29	

RESOLVED that the Council approves retrospectively 45 payments totalling **£78,158.29** for July 2025

Meeting closed 6.26pm

Signed:

Chair, Full Council

Date: