



## **WEST SWINDON PARISH COUNCIL**

Dear Councillors

24 September 2025

You are formally summoned to attend a meeting of the  
**FULL COUNCIL**  
 to be held on **MONDAY 29<sup>th</sup> SEPTEMBER 2025 at 6.30 pm**  
**at: Unit 25 Westmead Ind Estate, Westlea, SN5 7YT**  
**Online via Teams – see details below**

### **AGENDA**

#### **Public Questions, Comments or Representations (20 mins)**

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

#### **1. Apologies & Declarations of Interest/Applications for Dispensation**

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 2025.

#### **2. Minutes of the last Meeting**

To receive Minutes from the last meeting on Monday 18th August 2025 for approval and adoption.

#### **3. Minutes of the Planning & Environment Committee**

To receive Minutes from the last Planning and Environment Committee meeting, held on Monday 15<sup>th</sup> September 2025 (copy attached)

#### **4. Minutes of the Finance & Staffing Committee**

To receive a note of the meeting of the Finance & Staffing Committee on Monday 15<sup>th</sup> September 2025 (copy attached)

#### **5. Payments**

For retrospective approval: To receive a payments schedule for August 2025 (copy attached)

#### **6. Parish Council Grant Requests**

For consideration and approval: To receive a summary of grant applications (copy attached) and an update on the £2000 grant to Friends of Lydiard (Cllr G Philpot)

## 7. Services Report

For information: to receive an update on Parish Council services for September 2025 (copy attached)

## 8. Weed Control – Swindon Borough Council

For information: to receive a communication from Swindon Borough Council 24.09.25 regarding Weed Control (copy attached)

Date of next meeting: **Monday 27 October 2025 6.30 pm**, West Swindon Parish Office

### ***Council Members:***

- Cllr Junab Ali
- Cllr Peter Bates
- Cllr Mustafa Dayan
- Cllr Mustafa Ertas
- Cllr Suresh Gattapur
- Cllr Leon Grother
- Cllr Tim Makofu
- Cllr Graham Philpot
- Cllr Trish Philpot
- Cllr Nandini Singh
- Cllr Andrew Swinyard
- Cllr Caryl Sydney Smith
- Cllr Keith Williams
- Cllr Sean Wilson
- **Cllr Rose Llewellyn (Chair)**

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.**

### **Access Instructions:**

The Parish Committee meetings are open to the public at the address above. Please use what.3.words to locate us – follow.good.soak as the postcode is generic with other addresses.

Each meeting includes public question time at the start of the meeting. For most meetings, there is the option to attend or observe a meeting virtually. Please let us know if you would like to use this option so that we can check and advise you accordingly. If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf. **Please contact the clerk before midday on the meeting date: [clerk@westswindon-pc.gov.uk](mailto:clerk@westswindon-pc.gov.uk)**

*For online access, you need to open the link below to access a Microsoft Teams invitation: You may need to download Teams – there is a link below to do this.*

**Microsoft Teams [Need help?](#)**

**[Join the meeting now](#)**

**Meeting ID: 371 140 907 059 2**

**Passcode: cX7G4bp3**

West Swindon Parish Office: [office@westswindon-pc.gov.uk](mailto:office@westswindon-pc.gov.uk) Tel: 01793 299399