



WEST SWINDON PARISH COUNCIL

Dear Councillors

10 December 2025

You are formally summoned to attend a meeting of the
FULL COUNCIL
to be held on **MONDAY 12th DECEMBER 2025 at 6.00 pm**
at: Unit 25 Westmead Ind Estate, Westlea, SN5 7YT
Online via Teams – see details below

AGENDA

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. Apologies & Declarations of Interest/Applications for Dispensation

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 August 2025.

2. Minutes of the last Meeting

To receive Minutes from the last meeting, the Parish Council meeting held on Monday 24 November 2025 for approval and adoption.

3. Minutes of the Community & Leisure Committee

To receive Minutes from the last Community & Leisure Committee meeting, held on Monday 24 November 2025 for approval and adoption

4. Minutes of the Planning & Environment Committee

To receive Minutes from the last Planning & Environment Committee meeting, held on Monday 8 December 2025 for approval and adoption

5. Minutes of the Finance & Staffing Committee

To receive Recommendation (Minute 179) that the Council approves 51 payments retrospectively totalling **£78,748.64** for November 2025

To receive Recommendation (Minute 180) that the Council approves the purchase of a compact 360 excavator up to a value of £15,000 plus VAT

To receive Minutes from the last Finance & Staffing Committee meeting, held on Monday 8 December 2025 for approval and adoption.

6. **Services Report**

For information: to receive a verbal update on Parish Council services for December-January 2025.

7. **West Swindon Parish Council Precept 2026-27**

For information and approval: to receive a report setting out expenditure to date, and a report setting the proposed Parish Council budget for 2026-27 and associated Precept for 2026-27 (reports attached)

8. **Swindon Borough Council - Local Cycling and Walking infrastructure Plan (LCWIP)**

For information & discussion: to receive a report setting out a summary of the proposed plan out for consultation (copy attached)

Date of next meeting: **Monday 26th January 2026 6.00 pm**, West Swindon Parish Office

Council Members:

- Cllr Junab Ali
- Cllr Peter Bates
- Cllr Mustafa Dayan
- Cllr Mustafa Ertas
- Cllr Suresh Gattapur
- Cllr Leon Grother
- Cllr Rose Llewellyn (Chair)
- Cllr Tim Makofu
- Cllr Graham Philpot
- Cllr Trish Philpot
- Cllr Nandini Singh
- Cllr Andrew Swinyard
- Cllr Caryl Sydney Smith
- Cllr Keith Williams
- Cllr Sean Wilson

Access Instructions:

The Parish Committee meetings are open to the public at the address above. Please use what.3.words to locate us – follow.good.soak as the postcode is generic with other addresses.

Each meeting includes public question time at the start of the meeting. For most meetings, there is the option to attend or observe a meeting virtually. Please let us know if you would like to use this option so that we can check and advise you accordingly. If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf. Please contact the clerk before midday on the meeting date: clerk@westswindon-pc.gov.uk

For online access, you need to open the link below to access a Microsoft Teams invitation: You may need to download Teams – there is a link below to do this.

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 348 348 041 818 8

Passcode: Eh34QE6R

West Swindon Parish Office: office@westswindon-pc.gov.uk Tel: 01793 299399