

Report To: Finance & Staffing Committee

Date:

10th November 2025

Contact Officer: Paula Harrison

Subject: PAYMENTS

1. Purpose

1.1 To approve payments for October 2025.

2. Detail

2.1 Payments for October 2025 are as follows:

Payee Name	£ VAT	£ Total Amnt	Transaction Detail
Fuel Genie	£37.45	£224.70	Fuel
Lex Autolease	£54.51	£327.08	Vehicle Lease
O2 Telefonica	£21.18	£127.07	Telephones
Three (H3G)	£4.18	£25.08	Broadband
Pirtek Swindon	£16.33	£97.94	Machinery Maintenance
Swindon Bearings SBL	£6.51	£39.06	Machinery Maintenance
HE Services (Plant Hire) Ltd	£114.60	£687.60	Equipment hire
Michaels Work Wear	£20.15	£120.88	Clothing/PPE
Broxap	£291.00	£1,746.00	Small Projects Bike Station
Tayplay Limited	£64.80	£388.80	Play Maintenance
Michaels Work Wear	£9.33	£55.98	Clothing/PPE
Car and Truck Services Ltd	£4.89	£29.34	Machinery Maintenance
PKF Littlejohn	£420.00	£2,520.00	Professional Fees
Screwfix	£16.75	£100.50	Service Delivery
James Hallam		£56.00	Fleet Insurance
Rialtas Business Solutions	£14.00	£84.00	Training
Barclays		£18.78	Account Fee
Barclaycard Credit Card		£3,992.89	Transfer - Bcard payment
Abax UK Ltd	£40.20	£241.20	Software
Information Commissioners		£73.00	Data Protection Fee
Lyreco UK Ltd	£11.52	£69.12	Stationery
GA Plant Hire	£6.90	£41.40	Small Project - Westlea
GA Plant Hire	£10.40	£62.40	Play Maintenance
Michaels Work Wear	£116.48	£698.88	Volunteer Equipment
Safewell Limited	£226.60	£1,359.60	Health Surveillance
GA Plant Hire	£7.80	£46.80	Play Maintenance
Truston Security Services	£6.20	£37.20	Depot Maintenance

GA Plant Hire	£6.90	£41.40	<i>Small Project - Westlea</i>
Colliers International UK Ltd	£3,023.55	£18,141.29	<i>Quarterly Rent</i>
GA Plant Hire	£9.83	£58.96	<i>Small Projects -</i>
GA Plant Hire	£6.90	£41.40	<i>Small Projects -</i>
GA Plant Hire	£8.50	£51.00	<i>Play Maintenance</i>
HE Services (Plant Hire) Ltd	£58.00	£348.00	<i>Footpaths</i>
Screwfix	£4.03	£24.19	<i>Tools</i>
B and Q Trade Point	£3.00	£18.00	<i>Tools</i>
GA Plant Hire	£69.00	£414.00	<i>Small Projects -</i>
Screwfix	£6.00	£35.99	<i>Tools</i>
Screwfix	£4.32	£25.96	<i>Consumables</i>
Screwfix	£9.20	£55.17	<i>Play Maintenance</i>
GA Plant Hire	£9.83	£58.96	<i>Small Projects -</i>
GA Plant Hire	£6.90	£41.40	<i>Small Projects -</i>
Mid Solutions 4 Documents	£25.25	£151.49	<i>Photocopier fees</i>
GCP Window Cleaning		£60.00	<i>Depot Maintenance</i>
Screwfix	£5.50	£32.97	<i>Bin liners LP boards</i>
Octopus Energy	£75.61	£495.78	<i>Gas/Electric</i>
Wessex Fleet	£18.87	£113.22	<i>Vehicle Maintenance</i>
HMRC Cumberland		£14,041.75	<i>HMRC Paye/ENIC</i>
Wiltshire Pension Fund		£6,106.92	<i>Wiltshire Pension</i>
Kinch Fuel Oils Ltd	£545.33	£3,271.98	<i>Fuel</i>
Fuel Genie	£10.82	£65.43	<i>Fuel</i>
Lex Autolease	£134.78	£808.66	<i>Vehicle Lease</i>
Nest Pension Scheme		£8,324.92	<i>NEST Pensions</i>
Ed Poster Art		£200.00	<i>Youth Development - Art</i>
Staff Team Payroll		£36,745.70	<i>October Payroll</i>
H2 Creative	£30.00	£180.00	<i>Website Development</i>
Spaldings	£271.13	£1,626.80	<i>Bin Liners - Volunteers</i>
R & N Nowak		£20.00	<i>Return of Key Deposit</i>
HE Services (Plant Hire) Ltd	£12.00	£72.00	<i>Corton Crescent</i>
The Hub at Toothill		£2,800.00	<i>Grant - Doors</i>
South Swindon Parish Cil		£120.00	<i>Training - MJ First Aid</i>
Lister Wilder Ltd	£21.72	£130.31	<i>Machinery maintenance</i>
Screwfix	£120.41	£722.45	<i>Depot Furnishing</i>
Screwfix	£23.80	£142.80	<i>Corton Crescent</i>
Michaels Work Wear	£5.56	£33.37	<i>Clothing</i>
H J Webb & Son	£42.35	£254.10	<i>Library</i>
Screwfix	£13.55	£81.26	<i>Consumables</i>
Fuel Genie	£14.88	£89.26	<i>Fuel</i>
Lex Autolease	£48.15	£288.92	<i>Vehicle lease</i>
O2 Telefonica	£21.18	£127.07	<i>Telephones</i>
Fuel Genie	£24.44	£146.65	<i>Fuel</i>
Total - 70 Payments	£6,213.07	£109,880.83	

3. Financial and Budget Considerations

- 3.1 Payments are presented for approval retrospectively. There are no payments to be noted as exceptions associated with this report.

4. Recommendations

- 4.1 That Council approves expenditure for October 2025 of **70 Payments totalling £109,880.83**