

WEST SWINDON PARISH COUNCIL

Minutes of the

PLANNING, LEISURE & ENVIRONMENT COMMITTEE

held on Monday 15th August 2025 at 6.00 pm

Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT

Present:

Cllr Peter Bates

Cllr Gattapur

Cllr Leon Grother (Chair)

Cllr Caryl Sydney Smith

Cllr Rose Llewellyn

Officers Paula Harrison (Parish Clerk), Jacqui Jones Deputy Clerk

Public member 1

No Public questions

Meeting started 6.02pm

81. **Apologies & Applications for Dispensation**

Apologies received from Cllr T Philpot.

Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 19 May 2025: none

82. **Hedge & Shrub Cutting Update**

Councillors received a report, a copy of which appears as **Appendix A** in the Minute Book . The Clerk updated the Committee on the commencement of winter hedge and shrub cutting. This will follow the same cycle as previous years. It was noted that replacement shrub planting would be undertaken in key locations. It was requested that consideration be given to improving the entrance to The Holbeins.

The Clerk advised that bulb planting was planned for the main roads across West Swindon with the addition of large scale '50' signs to note the forthcoming 50th anniversary of residents in West Swindon. The Clerk was advised that Westlea Park may need a review of bulb planting after an early mow over this year.

83. **Road Sweeping and weed control**

The Clerk gave a verbal report regarding the completion of the weed spraying and road sweeping. Councillors noted the improvements.

84. **Graffiti Policy review**

The Councillors received a report on the Graffiti Policy Review **Appendix B** in the Minute Book. It was requested that more publicity be given to the use of the jet washer.

RESOLVED that the Outdoor team prioritise Graffiti removal as part of day to day duties outside of core work being completed.

85. **Play Update – Shaw Ridge**

Councillors received a verbal update from the Clerk. Due to manufacturing issues, the new play area site at Shaw Ridge Linear Park will not be commenced until mid November.

86. **Deployment of Temporary Cameras**

The Councillors received a report on the deployment of temporary cameras with a view to deterring flytipping. A copy of the report appears as **Appendix C** in the Minute Book.

RESOLVED that temporary wildlife cameras to be placed at suggested sites and moved when necessary.

87. **Projects and Christmas**

The Councillors received a report on projects and Christmas, a copy of which appears as **Appendix D** in the Minute Book

RESOLVED: The Parish Council will not continue the grotto at the annual Fire Station event after three years due to declining numbers. It was agreed that the focus for 2025 will be to decorate the village centres with Christmas decorations with expenditure up to £2,500

88. **Planning Applications**

Councillors received a report setting out planning applications, a copy of which appears as **Appendix E** in the Minute Book.

RESOLVED: that no objections be recorded for the following:

APPLICATION	PLANNING APPLIED FOR	LOCATION
S/25/0723/WOODCL	Siting of a Double Classroom Portakabin, formation of car parking area and associated works	Associated works At: Sunshine Room, Westlea Primary School Langstone Way Westlea Swindon
S/25/0995	Change of Use (part) from food service supply depot (Class B8) to Padel tennis court	Unit G, Rivermead Drive Rivermead

	premises (Class E(d)) and associated works.	Industrial Estate Swindon SN5 7EX
S/25/0649	Demolition of existing Unit 16.	Anchor Self Storage, Frankland Road Blagrove Swindon SN5 8YZ
S/HOU/25/1038	Erection of 3m x 5m outbuilding to act as both a laundry and garden shed Revised consultation notified 22/08/25.	34 Whitecastle, Toothill Swindon SN5 8HU
S/25/0965	Erection of an external extension, installation of external tanks and chillers and internal configuration to support existing plant use.	Unit A, Frankland Road Blagrove Swindon SN5 8RU
S/HOU/25/1063	Erection of a two storey side and rear extension.	39 Woodchester, Westlea Swindon SN5 7BQ
S/HOU/25/1064	Installation of dropped kerb front of property.	40 Longthorpe Close, Toothill Swindon SN5 8AD
S/ADV/25/1036	Display of various illuminated and non illuminated signage	Fish Brothers , Bridgmead Industrial Estate Ashworth Road Bridgmead Swindon
S/HOU/25/1085	Erection of single storey rear extension.	13 Orrin Close, Sparcells Swindon SN5 5FJ
S/ADV/25/1090	Re-siting and replacement of existing BP Petrol Station totem sign - with new 7 metre high internally illuminated totem sign.	Blagrove Service Station, Great Western Way Swindon SN5 8UY
S/25/1097	Installation of HGV charging island with 2 no. HGV bays, associated infrastructure including hyperchargers, substation, LV feeder pillar, power cabinet, concrete barriers, bollards and lighting; with new vehicular access/alterations to the footway; hard surfaced area and associated drainage; erection of retaining wall/boundary fencing and soft landscaping.	Land at Unit C, Frankland Road Blagrove Swindon SN5 8YG

89. **Biodiversity Net Gain**

The Councillors received a report detailing Bio diversity Net gain. **Appendix F** in the Minute Book. It was noted that there was little clarity on the process and the relevant remuneration.

RESOLVED that the Clerk responds to the request for suggested sites with a list of possible public open spaces that could become biodiversity sites to Swindon Borough Council.

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