



7th January 2026

Dear Councillor

You are invited to a meeting of the

PLANNING, LEISURE & ENVIRONMENT COMMITTEE

to be held on **MONDAY 12th JANUARY 2026 at 6.00 pm**

at: Unit 25 Westmead Ind Estate, Westlea, SN5 7YT

Online via Teams – see details below

Paula Harrison
Parish Manager

AGENDA

Public Questions, Comments or Representations (**maximum of 20 minutes**).

1. Apologies & Applications for Dispensation

To receive any apologies and declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 August 2025

2. Play Update

For information: to receive a verbal report updating on play renewal work at Westlea Park and Shaw Ridge

3. Projects Update

For information: to receive a report setting out a projects update (copy attached)

- Corton Crescent
- Murals
- Benches
- Sign cleaning
- Waste transfer
- Christmas lighting/decorations
- Footpath request
- Knife bin
- Little libraries
- Defibrillators

4. Licensing Consultation

For discussion: to receive a report setting out the draft Licensing Policy as circulated by Swindon Borough Council (copy attached)

5. Planning Report

For consideration: To consider planning applications received (copy attached)

6. Community Gardening Assistance Schemes (report attached)

Date of next meeting: Monday 9th February 2026 6.00pm

Members of the Planning and Environment Committee:

Suresh Gattapur

Peter Bates

Leon Grother (Chair)

Trish Philpot (Vice Chair)

Rose Llewellyn

Caryl Sydney Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

To access this meeting online, you need to use the invitation link below to open up Microsoft Teams. You can view the meeting using video and audio (so we can see and hear you) or just audio. Teams will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question.

After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office 01793 299399 or enquiries@westswindon-pc.gov.uk

Any questions to be submitted on your behalf should be received by the Parish Office before midday on the day of the meeting.

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Meeting ID: 342 057 496 760 7

Passcode: wu7p2Nt7