

## WEST SWINDON PARISH COUNCIL

Minutes of the  
**PLANNING, LEISURE & ENVIRONMENT COMMITTEE**  
held on **Monday 10<sup>th</sup> February 2025 at 6.00 pm**  
**Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT**

**Present:**

Cllr Peter Bates  
Cllr Tim Makofu (virtual)  
Cllr Graham Philpot  
Cllr Trish Philpot  
Cllr Caryl Sydney Smith  
Cllr Sean Wilson

**Officers:** Steven Anns (Operations Supervisor), Paula Harrison (Parish Manager/Clerk)

**Public:** Two

**Public Questions: None.**

Meeting start 6.02 pm  
Cllr Wilson chaired the meeting

**212. Apologies & Applications for Dispensation**

Apologies received from Cllrs Dayan, Gattapur, Grother, Llewellyn, and Swinyard.  
Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 20 May 2024: none

**213. Road Sweeping Update**

Councillors received a verbal update from the Parish Manager outlining that contract documentation was being finalised with Idverde to establish up to three road sweeping rounds across the Parish. It was anticipated that work would commence in April. Publicity would be promoted to ask residents to keep roads free.

**214. Projects Update**

Councillors received a report summarising progress to date on a range of projects, a copy of which appears as **Appendix A** in the Minute Book.

- *ATB Youth Engagement*  
A Friday evening session from 4.30 pm to 6.30pm is arranged with a start date of 25<sup>th</sup> April and running through to the Autumn.
- *Street art – murals*  
The Toothill Bodiam Drive mural is completed. The feedback has been positive. The artist simplified the design due to the size of the subway. Work is underway on the Bodiam Drive subway and should be completed shortly. Brookfield subway will then get started.  
It was agreed that there should be media releases to promote the individual murals and it was noted that an art trail poster/booklet was planned for Easter.
- *Hay Lane hedgerow planting*

The team have completed clearing out dead vegetation along the Hay Lane hedgerow and have replanted over 300 hornbeam whips.

- *Litter pick board/Great British Spring Clean*  
The Litter Pick board feedback has been positive to date and no vandalism or theft to report. Cllr Gattapur had requested the board for Westlea Park. It will continue to be monitored.
- *Play Update*  
Ground conditions to delay the completion of replacement play work at Whitehill Park. It was hoped that it would get installed before the Easter holiday.

Councillors noted the information.

**215. Grass cutting Update**

Councillors received a report setting out the schedule for grass cutting agreed in October 2024, a copy of which appears as **Appendix B** in the Minute Book. If a long period of dry weather is secured, the grass cutting should commence in March. Councillors noted the information.

**216. VE Day**

The Parish Manager referred to an information pack on Victory in Europe (VE) day for Thursday 8<sup>th</sup> May. Councillors discussed ideas as to what could be done. It was agreed that the item be added to the next meeting's agenda for further discussion.

**217. Planning Applications**

Councillors received a report setting out planning applications.

**RESOLVED** that no objections be recorded for the following:

APPLICATION	PLANNING APPLIED FOR	LOCATION
S/HOU/25/0248	Erection of two storey side extension – re-submission of lapsed approval	7 Tower Road Peatmoor SN5 5BG
S/HOU/25/0262	Erection of single storey front extension	12 Cabot Drive SN5 6HG
S/HOU/25/0263	Erection of rear dormer window	9 Mardale Close SN5 5UT
S/HOU/25/0267	Erection of garage	22 Whittington Road SN5 7DF

Meeting ended 6.35 pm

Signed:.....

Chair, Planning & Leisure Committee

Date: .....