



WEST SWINDON PARISH COUNCIL

28 May 2025

Dear Councillor

You are invited to a meeting of the
PLANNING, LEISURE & ENVIRONMENT COMMITTEE
to be held on **MONDAY 2nd JUNE 2025 at 6.00 pm** at:
Unit 25 Westmead Ind Estate, Westlea, SN5 7YT
Online via Teams – see details below

Paula Harrison
Parish Manager

AGENDA

Public Questions, Comments or Representations (**maximum of 20 minutes**).

1. Apologies & Applications for Dispensation

To receive any apologies and declarations of Interest required by the Code of Conduct adopted by the Parish Council on 19 May 2025

2. Projects Update

For information: To receive a report regarding the progress of projects (copy attached)

3. Polling Districts and Stations

For consideration: The consultation on polling districts and polling stations is open until 8th June (copy attached).

4. Play Designs – Shaw Ridge

For information and consideration: To receive a verbal update to confirm the number of play designs for Shaw Ridge and to agree the process for determining a shortlist

5. Planning Applications

For consideration: To receive a report setting out planning applications (copy attached)

Members of the Planning and Environment Committee:

Suresh Gattapur
Leon Grother (Chair)
Rose Llewellyn

Peter Bates
Trish Philpot (Vice Chair)
Caryl Sydney Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

To access this meeting online, you need to use the invitation link below to open up Microsoft Teams. You can view the meeting using video and audio (so we can see and hear you) or just audio. Teams will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. Residents may submit questions which can be asked on their behalf if received by the office by midday on the day of the meeting.

After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating.

Any queries, please contact the parish office 01793 299399 or enquiries@westswindon-pc.gov.uk

Microsoft Teams [Need help?](#)

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Meeting ID: 396 067 781 426 6

Passcode: QV35Ca7n

If you would like to have a question asked on your behalf, please contact the Parish Clerk before midday of the meeting and the question will be raised for you.