



20 March 2024

Notice of a meeting of West Swindon Parish Council's
FINANCE & STAFFING COMMITTEE
Monday 25 March 2024 at 6.00 pm
Toothill Community Centre, Dunwich Drive, SN5 8DH


Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. Apologies & Declarations of Interest/Applications for Dispensation

To receive any Apologies or Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 22 May 2023.

2. Bank Statements

To note: To receive Bank Statement for February 2024 (attached) and month end bank reconciliation for February 2024 (copy attached)

3. Schedule of Payments

For approval: To receive a payments schedule for February 2024 (report attached)

4. Budget Expenditure

For information: To receive a report setting out budget expenditure to date (copy attached)

5. Purchasing Report

For approval: To receive a report setting out options for purchasing.

Date of next meeting: Monday 29th April 2024 6.00 pm

Members of the Finance & Staffing Committee:

- Cllr Junab Ali (Chair)
- Cllr Mustafa Dayan
- Cllr Mustafa Ertas
- Cllr Leon Grother
- Cllr Rose Llewellyn (Vice Chair)
- Cllr Graham Philpot
- Cllr Sean Wilson
- Cllr Caryl Sydney Smith
- Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting.